

Internship Field Supervisor's Evaluation

Student Performance in the Internship Program

(Example of Online Evaluation Forms)

Please complete all fields.

Student's Name: _____

Host Organization Name: _____

Field Supervisor: _____

Email: _____

Evaluation Date: _____

As the field supervisor for the student mentioned above, I verify this evaluation of the intern's work activities.

Internship Field Supervisor

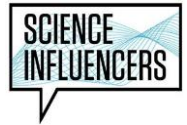
Field supervisor's responses help us identify areas for the student's continuing professional development, aid in assigning grades for internship credits (if necessary) and help improve the overall program. Please rate each item.

	Rating (Select One)			
	Below Average	Average	Above Average	Exceptional
A. Personal Characteristics				
1. Cooperates with field supervisor				
2. Works well with others				
3. Work ethic				
4. Dependable				
5. Honest				
6. Shows initiative				
7. Appearance				
8. Personality				
9. Motivation				
10. Accepts supervision				
11. Accepts constructive criticism				
12. Punctuality and attendance				
13. Professional attitude				
B. Skills				
1. Shows leadership ability				
2. Communication - speaking				
3. Communication - writing				
4. Learns new activities easily				
5. Adaptable to a variety of jobs				
C. Potential for career in this profession				

At this time, what letter grade has the student earned for his/her internship performance?

A B C D F

- “A” Superior: performs well above expectations in all internship objectives and tasks.
- “B” Above average: accomplished at least 85% of the assigned objectives and/or tasks.
- “C” Average: achieved about 75% of the assigned objectives and/or tasks.
- “D” Below average: accomplished around 60% of the assigned objectives and/or tasks.
- “F” Unsatisfactory: completed less than 60% of the assigned objectives and/or tasks.



Was the student adequately prepared for daily internship activities at the start and throughout the internship?

Yes No Somewhat

List areas of adequate and inadequate preparation and capabilities/incapabilities of completing work activities.

Areas of adequate preparation:
a.
b.
c.
d.
e.
Areas where additional preparation is needed:
a.
b.
c.
d.
e.